# You're Invited!

**Microsoft SharePoint Omaha 2012**
**February 21, 2012**

## Manage Your Paper and Electronic Content with a Document Capture and Management Solution Powered by Microsoft SharePoint

**You are invited to a Microsoft SharePoint Chalk Talk Workshop!**

Are you overwhelmed with network files, emails, and paper documents and burdened with trying to quickly search, find and view these documents? Are you trying to use another legacy ECM product to plug into SharePoint when you could just be using SharePoint? Are you challenged with scanning directly into SharePoint so you can easily leverage workflow and other great functions of SharePoint? If so, we have the tools you need!

In today's competitive environment, every organization is looking for ways to improve their operations by delivering information to decision makers at the lowest cost possible.

An effective Information Management plan includes capturing data effectively, processing information based on company business rules and delivering information by which every level of your organization gain deep business insights and easily shared company wide.

**RICOH** can show you how you can achieve all that and more by adopting Microsoft SharePoint.

This workshop will help your people make better, faster & more relevant business decisions.

**What can Microsoft Collaboration and Business Intelligence solutions do for you?**

- **Empower your People,** by accessing critical information quickly - with less dependence on IT - to help people make better, more strategic decisions.

- **Improve organizational effectiveness.** Make information more discoverable and transparent. As insights are shared, better decisions can be made and organizational goals become more aligned.

- **Drive IT and developer efficiencies.** Leverage your existing IT investments and use familiar Microsoft tools to help minimize cost and complexity, thereby increasing IT productivity.

### DATE and TIME
February 21, 2012

### LOCATION
Microsoft Seminar Facilities
2111 S. 67th St., Ste. 100
Omaha, NE 68106

### AGENDA
OPERATIONAL EFFICIENCY BY ADOPTING MICROSOFT SHAREPOINT
10:00 am - 3:00 pm

DOCUMENT MANAGEMENT AND COLLABORATION DEEP DIVE
This presentation will dive into the critical tenets of enterprise content management.
10:30 am - 11:30 am

CHALK TALK - BRING THE PAIN
Luncheon discussion on the challenges you face and how SharePoint can be the solution
11:30 am - 1:00 pm

EXPOSING BUSINESS INTELLIGENCE IN SHAREPOINT
This presentation will dive into capabilities and implementation of business intelligence within SharePoint
1:00 pm - 2:00 pm

HOW TO CREATE INFORMATION WORKERS
This presentation will delve into SharePoint's workflow engine and show how we can provide a platform for creating our own information workers to carry out tasks.
2:00 pm - 3:00 pm

### RSVP
http://ricoh.myreplynow.com

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socialmedia.ricoh-usa.com